1. Enter your Moodle course.

2. Go to the box for the week or topic where you want students to submit the paper.

3. Under the pull down box for “Add an activity”, find Turnitin (Under Assignments).

4. You will be automatically connected to Turnitin. If you have not used Turnitin.com before you will be asked to verify your age. And you should receive an email like this:

   From: Helpdesk@tii-api9.sac.iparadigms.com [Helpdesk@tii-api9.sac.iparadigms.com]
   Sent: Monday, February 07, 2011 4:20 PM
   To: ****@njit.edu
   Subject: Instructor user profile has been created

   Dear ****

   You have been added as an instructor of Turnitin.
   You may now login to Turnitin at http://www.turnitin.com with the following information:

   Email address: *****@njit.edu
   Password: y2q350g3

   If you login directly to Turnitin, you will be taken through a step-by-step startup process, and you will also have the chance to change your password and any other personal information. Keep in mind that the password above is case-sensitive: we recommend that you paste it directly into your browser.

   Thank you for using Turnitin,
   The Turnitin staff

5. You remain connected to Moodle while directed to Turnitin
6. Select the assignment type and click Next Step.

7. Give your assignment a title and select the start, due, and post dates.

8. Click more options
9. Select any options you would like

Here is where you change it if you would like students to be able to revise their submissions after viewing their originality report.
Turnitin.com through Moodle for Instructors.

**Exclude bibliographic materials from Similarity Index for all papers in this assignment?**
Bibliographic materials can also be included and excluded when viewing the Originality Report. This setting cannot be modified after the first paper has been submitted.

- [ ] yes
- [ ] no

**Exclude quoted materials from Similarity Index for all papers in this assignment?**
Quoted materials can also be included and excluded when viewing the Originality Report. This setting cannot be modified after the first paper has been submitted.

- [ ] yes
- [ ] no

**Exclude small matches?**

- [ ] yes
- [ ] no

**Allow students to see Originality Reports?**

- [ ] yes
- [ ] no

**Allow submissions after the due date?**

- [ ] yes
- [ ] no

Submit papers to:

- [ ] no repository
- [ ] standard paper repository

**Search options:**
- [ ] student paper repository
- [ ] current and archived internet
- [ ] periodicals, journals, & publications

**Would you like to save these options as your defaults for future assignments?**

- [ ] yes
- [ ] no

10. Click Submit
To view student submissions

1. Enter Moodle course

2. Click on your Turnitin assignment as you named it above.

3. Click on View # submitted assignments.

4. Student Submissions will be listed here.
   Click on the % under Repo to view originality report.