**Using Wimba Classrooms in Moodle**

**How to add a classroom (For Instructors)**
- To add a Wimba classroom for your students, click on Add an activity.
- From the drop down menu, click on Wimba Classroom which is the last option on the Menu.

- You will then be prompted to add an Activity Name which is the link students can click on your Moodle page. (*Online Classroom*)
- From the Associated Room menu, select *New Room*, enter a name for the new room and hit OK.
- Make this visible to your students and finally click Create and Return to Course and you will have a link to your Wimba class directly on your Moodle page.

**How to access a classroom (For Students)**

- The first time you use Wimba, you will need to run the Setup Wizard.
- After clicking on the link on your Moodle page, a pop-up window will prompt you to run the set-up.
- Hit the Run Wizard button (You will need headphones to actively participate in the class)
- Then click the start button in the new window, and follow the prompts as they appear.
- If you already have Wimba set-up on your computer, it should pop-up on the screen or provide with a link to the Wimba classroom.
- Once you click on this link you will be added to the participants in the classroom and can contributed using the entry field at the bottom.